

DAV Auxiliary Headquarters News

3725 Alexandria Pike, Cold Spring, KY 41076 | September 2020



***We Will Never
Forget!***

"No day shall erase
you from the memory
of time."

-Virgil's "Aeneid"

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From the Desk of National Commander Diane Franz

September 11, 2001—It's doubtful anyone could forget where they were or what they were doing that morning. Just like the attack on Pearl Harbor on December 7, 1941, that brought the US into World War II, these events touched and changed forever the lives of many. It brings to mind the patriotism that Americans displayed on those events. Do you remember that the supply of American Flags in stores were difficult to find? But when we could purchase them, just about every home and car had one showing support of our country and the brave men and women defending us against terrorism and securing our freedom. Let us get back to showing that support again.



On August 17 we lost a wonderful lady. Past National Commander Lucille McCarthy touched so many lives in our Auxiliary and the DAV. Personally, she had a special place in my heart. She was a friend who was always there for me no matter what time of day it was. She was my mentor who taught me never to be afraid to ask questions. If a National Convention hotel had a casino, she and I would play some of the machines even though we didn't know we won unless the bells rang. I recall a time we won enough to have our hot dogs and laughed that we spent the whole \$10.00 right away. Really, words cannot express the love she had for all of us. I, for one, will miss her dearly. Lucille, you will be my north star to ever guide me.

Share the information you read in the Headquarter News to other members to stay current and informed. Remember, a lot of information now is provided electronically and online and some may not have access to the internet. Don't leave them in the dark—share, share, and share.

Wishing all our Jewish members a Happy Rosh Hashanah.

National Commander Testimonial

The testimonial dinner honoring National Commander Diane Franz has been re-scheduled for January 9, 2021, at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida. Attendees flying into Orlando International Airport may contact Diane Franz (morrilton@aol.com) to arrange hotel transportation.

Rooms may be reserved at a special rate of \$93 per night by calling the hotel directly at 407-995-1100 and ask for the DAV/DAVA Mid-Winter Conference block.

The event will begin with a cash bar from 5:30 p.m.—6:30 p.m., immediately followed by dinner. The event is \$45 and attendees may choose from Pan Seared French Cut Chicken, Eight-Hour Braised Short Ribs, or Honey and Lime Glazed Salmon. A vegetarian option is also available for \$40.

Mail checks and dinner options to Delores Roussey, 407 Fletcher St., Port Charlotte, FL 33954. Make checks payable to DAVA State Department of Florida indicating "testimonial" on the memo line.

Lucille McCarthy —Past National Commander

DAV Auxiliary mourns the August 17, 2020, passing of Past National Commander Lucille McCarthy. A Nebraska native, Ms. McCarthy made her home in Inglis, Florida. Lucille served in many capacities within the organization on the local, state, and national levels, including twenty years as National Judge Advocate.

In 1960, she was elected to the organizations highest office at the 38th National Convention in Seattle, Washington. A leader and visionary, McCarthy's relentless passion served to mold and evolve the Auxiliary during her 74 year tenure, and as she chaired the Interim Constitution & Bylaw committee for many years she advocated for changes that significantly impacted the organization.

Highly respected by all leadership levels of DAV and DAV Auxiliary for decades, she will be remembered for her professionalism and mentorship as she guided and educated members in an effort to better aid ill and injured veterans and their families. Lucille's late husband, John, a decorated WWII Army Veteran, retired from DAV as a National Service Officer. Together, their contribution to the veteran communality and the organizations we serve are a legacy that will carry on for decades to come.



Junior Activities by Darlene Hanneman, National Junior Activities Chairman

Daily habits that will change your life—One hour exercise, two liters of water, three cups of tea, four colors on the plate, five minutes of meditation, six songs that motivate you, seven minutes of laughter, eight hours of sleep, nine pages of a book, and ten reasons to be thankful.

The Juniors are starting off to school with a range of scenarios for virtual and in-person classes. They are expressing both fear and glee over leaving home to learn. Many have said they're most worried about fellow students breaking the rules on wearing masks and keeping their distance, especially in areas that are hot spots for the coronavirus. The Local Unit should support their Juniors and their families. How??? Call the family and see what the Local DAVA can do for them. Maybe backpack supplies could be given to the youth. Just the call or a card wishing them well lets them know that their DAVA family is supporting them.

Keep in mind that some holidays are coming up and projects that can be done from home are homemade cards for Veterans on September 11, Patriot Day, Grandparents' Day, Columbus Day, and Halloween. The National DAV 5K Run is also coming up. Check on taking part!!!! [Register online.](#)

Community Service by Linda Gerke, National Community Service Chairman

What comes to mind when you hear the word "volunteer?" According to Merriam Webster, a volunteer is "a person who expresses a willingness to undertake a service." What does it mean to be willing? Being a volunteer means that you are offering something that is not required nor an obligation.

You do not volunteer for the pursuit of a monetary prize or recognition. You volunteer because the optimist inside you, perhaps the idealist, spies a glimmer of hope. You understand that you are helping. You see that your time is worth it.

Whether its summer, fall, winter or spring, take a minute to think about using some time to volunteer for the veterans in your community. When a person donates their time, they give hope to someone who needs it. Volunteering will also benefit you because you will see how your contribution has made a difference.

Banking Information Reminder

Has your unit or state department banking information changed? If so, have you notified DAV Auxiliary national headquarters? If not, keep in mind that any funds owed to the unit or state department will be deposited into the account information on record, not the current account. Failure to notify the national headquarters office will result in delayed and unnecessary transactions.

VAVS by Melissa Pierce, National VAVS Chairman

As we have been traveling the roads of 2020, our GPS has gone haywire and thrown us way off course. We have been faced with quarantines, shut-downs, cancellations of meetings and conventions and a myriad of other disruptions to our “normal” and we are struggling to return to the path we know. For many that path is focused on volunteering and giving back at our VA’s, CBOC’s and CLC’s. While our volunteers may still not be allowed in, or maybe they are allowed only minimal involvement, there are still things we could be doing to support Voluntary Service.

Do you know members and friends with cool cars? Consider hosting a drive-by car show at the local CLC. As you’re out shopping for school supplies for your children and grandchildren, pick up extra for the school supply drop-off drives for the children of Veterans and military families in need. Some VA’s are holding virtual baby showers. Plan a Unit/Chapter baby need drive among members to collect diapers, baby wipes, bottles and more to support the VA baby showers. Our members have been busy on Facebook, I’ve seen your pictures of the hundreds of masks that you have already sewn. But many VA’s are still requesting more, if you have the time, supplies, and most importantly, the talent, consider making and donating masks for the Veterans returning to the VA. The CLC’s are hosting game nights and bingo for residents and are in need of prizes. Canteen certificates, sweet treats, toiletries and of course, cash, are always big hits! With record unemployment rates, grocery store gift cards, gas cards and phone cards are flying out of VAVS offices. Have members and juniors send cards and notes of encouragement to inpatients as well as staff. Consider sending some pre-packaged treats that can be distributed among patients. Talk with your members. Talk with your VAVS office. Find new ways that you and your Units can help. The possibilities are endless! Don’t wait for the opportunities to come to you, create them!

As Auxiliary members, we need to remind ourselves that just because we don’t currently know what our direction is that it doesn’t mean we don’t have one. In times like these, our mission of helping Veterans and their families needs to be at the forefront of our thoughts.



Duties of a DAV Auxiliary Member

As DAV Auxiliary members, we have an obligation to uphold the principals of our great organization and demonstrate respect for officers, members, and guests. Adhering to proper meeting etiquette will keep the meeting flowing in a professional manner and produce successful results. The following should be observed by all in attendance.

- ⇒ Conduct yourself in an orderly manner.
- ⇒ Remain attentive when someone has the floor.
- ⇒ Eliminate conversations between yourself and others while the meeting is being conducted.
- ⇒ Stand, if able, and be recognized by the chair should you wish to make a motion, ask a question or discuss some matter pertinent to the unit and its members.
- ⇒ Keep personal matters out of the meeting.
- ⇒ Become involved and be ready to take on added responsibilities in order to help the unit.
- ⇒ Never criticize the action or mistake of another member. Be supportive of each other.
- ⇒ Remember that the officers were elected by the members and you must respect their position/s. Officers, in turn, must realize that the unit is the governing body and each member is part of that unit. Majority vote dictates and decides motions and procedures.

When you’re in the community, participating at events, or volunteering in a VA hospital, all eyes are on you. We may not always agree on everything, but we have to remember that we are here to uphold the mission of the organization which is ***making a difference in the lives of disabled veterans and their families***. Remember to always support one another and be open to new ideas for the good of the organization.

Unit Officer Duties

COMMANDER

- Shall preside at all regular or special meetings of the unit.
- Shall maintain order and such business as may legally be brought up during meetings.
- Shall countersign all checks and vouchers issued.
- Shall perform all other duties that may reasonably be assumed with the office as set forth in the Constitution and Bylaws of the National Auxiliary, the Standard State Bylaws, Standard Unit Bylaws, and in the Official DAVA Ritual.
- The commander shall also carry out such other duties as may be lawfully determined by the unit.

It is the responsibility of the Commander:

- To open the meeting at the appointed time.
- To follow the proper sequence of business according to accepted practices of the unit in an orderly manner.
- To properly recognize members who wish to speak.
- To state and put to vote any motions that may come before the Unit as motions or that otherwise are brought forth during the meeting proceedings, and to announce the results of each vote. Shall also rule that a motion is out of order if it is not pertinent to the business of the meeting or is of a personal nature.
- To maintain order of the meeting at all times and expedite the business of the meeting without abridging the rights of the membership.
- To declare the meeting adjourned when the Unit so votes or at the time prescribed in the program of the meeting.
- To ensure the safeguarding of funds, properties, and other assets against unauthorized loss or use.

Responsibilities for the Issuance of a Unit Check

- Cosigns the Warrant/Voucher/Check Request for a unit check and the check.

SENIOR VICE COMMANDER

The Senior Vice Commander shall perform the duties as set forth in the National Constitution and Bylaws, Official DAV Auxiliary Ritual and shall encourage comradeship and promote harmony among the members. If given a chairmanship, a report shall be given at each meeting. In the absence of the unit Commander, the Senior Vice Commander shall act in that capacity. Should the office of Commander become vacant, the Senior Vice Commander shall move up in position to fill the vacancy. If the Senior Vice Commander refuses to accept the office of Commander, the position of Senior Vice Commander shall also be declared vacant, the Junior Vice Commander shall fill the vacancy, and an election shall be held for Senior and Junior Vice Commanders.

Responsibilities for the Issuance of a Unit Check

- In the absence of the Unit Commander, the Senior Vice Commander may cosign the Warrant/Voucher/Check Request for a unit check.
- In the absence of the Unit Commander or Treasurer, the Senior Vice Commander may cosign the check.

JUNIOR VICE COMMANDER

Shall perform the duties set forth in the National Constitution and Bylaws and Official DAV Auxiliary Ritual. Should a chairmanship be a duty of the office, a report shall be given at each meeting and the involvement of the membership should be encouraged. Should a vacancy in the office of Senior Vice Commander occur, the Junior Vice Commander shall assume that position. If the Junior Vice Commander refuses to accept the office of Senior Vice Commander, the position of Senior Vice Commander shall also be declared vacant and an election shall be held for Senior and Junior Vice Commanders.

Responsibilities for the Issuance of a Unit Check

- In the absence of the Unit Adjutant the Junior Vice Commander may sign the Warrant/Voucher/Check Request for a unit check.

Unit Officer Duties Continued...

ADJUTANT

The Adjutant is responsible for keeping the unit's records and managing the official correspondence of the unit. The Adjutant shall keep detailed records of action taken at the unit's meetings. All motions considered by the unit shall be recorded along with the names of the members making such motions. The minutes shall indicate that the motion had a second and that discussion followed. The details of the discussion do not have to be recorded verbatim, only that discussion was allowed. It shall be recorded in the minutes whether the motion passed by majority or was rejected. Should the motion fail to have a second, it is so recorded by stating the motion did not have a second; therefore the motion failed. Any corrections made to the minutes of the prior meeting shall be recorded in the minutes of the meeting when they are corrected. The minutes of all Executive Board Meetings must be read at the next regular meeting of the unit for approval by the unit.

The Adjutant is responsible for notifying all auxiliary members of a meeting to hold annual nominations and elections. The notice shall specify that this will be the subject of the meeting, when the meeting will be held, time the meeting will be held, and where the meeting will be held. The adjutant shall notify all life members at least ten (10) days prior to any nominations and/or elections. This is also true of any special meeting. A special meeting shall indicate what subject is to be discussed and no other business may be brought before the membership.

- The Adjutant shall make the unit minutes and records available to members upon request.
- Shall furnish state headquarters with the names of state convention delegates/alternates.
- Shall furnish national headquarters with the names of national convention delegates/alternates.
- Shall submit the unit officer report form within ten days following installation.
- Submit the unit financial report no later than September 30.
- Maintain an updated membership roster and notify state and national headquarters of any changes, including addresses, returned mail, deceased notices, etc.
- Send a copy of confirmation of filing IRS Form 990-N e-Postcard or a copy of the appropriate Form 990 based on income to State and National Headquarters.

Responsibilities for the Issuance of a Unit Check

- The Unit Adjutant initiates and signs the Warrant/Voucher/Check Request for a check (warrant/voucher/check request).

TREASURER

The Treasurer shall be the custodian of the unit funds. All monies from any activity of the unit shall be turned over to the Treasurer and shall be deposited by the treasurer within thirty days. The Treasurer shall distribute funds approved by the unit upon receipt of a signed voucher. The Treasurer shall also ensure the safeguarding of funds against unauthorized loss or use.

It shall be the responsibility of the Treasurer to:

- Keep a system of accounting that indicates income and disbursements and reconcile the accounts each month.
- Preserve all receipts and vouchers for any payments made and shall render a report of the receipts and expenditures at each general meeting.
- Submit the appropriate annual 990 report to Internal Revenue Service.
- Submit all records for a review prior to the installation of a newly elected Treasurer. A complete audit must be performed yearly and the annual financial report sent to the state and national organization.

Responsibilities for the Issuance of a Unit Check

- Upon receipt of the properly authorized and signed request for a check, the Unit Treasurer shall prepare and sign the check.

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for news and information
on the DAV Auxiliary.



Save the Date

2021 National Convention
July 24—27, 2021
Grand Sierra Resort
2500 East Second St.
Reno, NV 89595
800-501-2651

\$105 GSR Basic Room
\$125 Summit Room

Save the Date

2021 National Fall Conference
September 30—October 2
DoubleTree by Hilton
51 Walnut St.
Lawrenceburg, IN 47025
812-539-8888

\$129 s/d; \$139 triple;
\$149 quad

Reminders

- ◆ When completing the annual officer report, please be sure to provide the most recent contact information for officers. This includes mailing address, phone number(s), and email address. Be as thorough as possible.
- ◆ Election of a unit Junior Vice Commander is **required**. Units submitting an officer report without a Junior Vice Commander designation will be placed on a hold status until such position is filled. If your unit is struggling to elect all required positions, please contact your state department.
- ◆ The annual financial report is due no later than September 30, 2020. Please remember the report **must** be audited by three eligible members and the individuals must affix their own signature to the report. If the audit committee has not met to complete the audit, do not send in the report and as it will not be accepted without the appropriate audit committee endorsements.
- ◆ Share your news! Send photos of your members in action to da-va@dav.org. Please include a description of the activity and the names of the individuals in the pictures.

Donation Reminder

We have an obligation to our generous donors to assure their donations will be used to support DAV and/or DAV Auxiliary programs. There are other very worthy non-profit organizations; however, as a non-profit veterans' service organization, we must be conscientious stewards of the funds raised by and donated to **our** organization. The rationale being – had the donor wanted their donation to go to another non-profit group, they would have appropriated their funds to that cause. Instead, they chose our organization, making it the responsibility of our members, units, and state departments to ensure the funds collected fund raising efforts are expended as the donor intended.

We are very proud of our members who are dedicated to assisting veterans and their families, but today many organizations are not following through on the promises they are making to donors. Use caution with unit funds and do your research. If in doubt about an organization, contact them first for full expenditure disclosure of the funds received. This will protect not only your unit, but will ensure that the monies raised are being used for programs that benefit the DAV and DAV Auxiliary, as we have promised to those who have donated. It bears repeating that if funds are raised by the DAV Auxiliary unit, the donors themselves are of the belief that their funds will directly assist veterans and their families.

Income from approved fundraising activities shall be used to support programs and activities sponsored by DAV, its subordinate units or other entities, as long as such programs and activities provide a direct and substantial benefit to disabled veterans, their dependents and survivors (DAV Regulations, Section 5).